



Star

NURTURING TODAY'S **YOUNG PEOPLE**,
INSPIRING TOMORROW'S **LEADERS**

DETERMINED ADMISSION ARRANGEMENTS

2021/22

Tauheedul Islam Boys' High School



Determined Admission Arrangements for Tauheedul Islam Boys' High School for 2021/22

Tauheedul Islam Boys' High School (TIBHS) is part of Star Academies. As an 11-18 progressive, inclusive and outstanding Muslim faith school, the school welcomes applications from families of other faiths and no-faiths.

Year 7 Admission for Tauheedul Islam Boys' High School

The admissions process is part of Blackburn with Darwen Borough Council's (BwDBC's) determined scheme for co-ordinated admissions to secondary schools.

All applicants are required to complete their home Local Authority's common application form by 31st October 2020.

Parents receive notification on the outcome of their application on 1st March 2021.

The published admission number for Year 7 is 124.

All applicants will be admitted if 124 or fewer apply.

Supplementary Information Form

To allow the school to consider the application under Priority Group A, Muslim parents are required to return the completed supplementary information form by 31st October 2020. Where a place cannot be offered under Priority Group A, then the application will be considered under Priority Group B, alongside all other applicants for whom the parents did not complete a supplementary information form.

The supplementary information form is included in the BwDBC's admissions booklet. The form can be downloaded from the school's website www.tibhs.com. You can request it by email: admissions@tibhs.staracademies.org or by contacting the Admissions Officer, Tauheedul Islam Boys' High School, Sumner Street, Blackburn Lancashire BB2 2LD. (Telephone 01254 918670).

The completed supplementary information form must be returned to the school by **31st October 2020**.

Applicants **MUST ALSO** complete and return the home Local Authority's common application form by **31st October 2020**.

Failure to complete the home Local Authority's common application form, even if the supplementary information form has been completed by **31st October 2020**, will mean that the school will not consider the application form for admission.

Allocation of places

Following the admission of boys with an education, health and care plan, a maximum of 50% of the remaining places are allocated to boys whose parents completed the supplementary information form, using the criteria listed under Priority Group A.



When an odd number of boys with an education health and care plan are named to the school, we will round down the number of boys allocated places under Priority Group A to the nearest whole child. For example: if one boy with an education health and care plan is named to the school, we will allocate 61 places in Priority Group A if there are 61 or more Muslim applicants.

Following the admission of Muslim boys under Priority Group A, the remaining places are allocated to all boys under Priority Group B. This will include boys refused admission under Priority Group A, and boys whose parents did not complete the supplementary information form, using the criteria listed under Priority Group B, until the admission number of 124 is met.

If the school is oversubscribed, boys will be admitted in accordance with the oversubscription criteria in the order listed below, once all boys with an education, health and care plan, naming the school are admitted.

Oversubscription criteria

Priority Group A

A maximum of 50% of the remaining places will be allocated to boys who are of the Muslim faith in the following order:

- 1) Looked after Muslim boys or a Muslim boy who was previously looked after, but immediately after being looked after was adopted or became subject to child arrangement order or special guardianship order (see note 1).
- 2) Muslim boys who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).
- 3) Boys whose parent is a member of, or a woman who receives the membership benefits of, Masjid-e-Tauheedul Islam (see note 3).
- 4) Boys whose parent is a member of, or a woman who receives the membership benefits of, Masjid al Hidayah, Masjid-e-Irfan and Masjid-e-Anisul Islam (see note 3).
- 5) Sons of Muslim staff employed at TIBHS for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 4).
- 6) Muslim boys with a sibling who is a pupil attending TIBHS at the time of both application and admission or was a former pupil of TIBHS (see note 5).
- 7) Muslim boys for whom the school accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at TIBHS.

Parents must provide the professional supporting evidence from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the school accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at the school (see note 6).
- 8) Muslim boys attending The Olive School, Blackburn at the time of both application and offer of a place.
- 9) All other Muslim boys who live nearest from home to school (see note 7).



Priority Group B

Remaining places will be allocated to other applicants including those refused admission in Priority Group A, equally and without reference to faith, in the following order:

- 1) Looked after boys or a boy who was previously looked after, but immediately after being looked after was adopted or became subject to child arrangement order or special guardianship order (see note 1).
- 2) Boys who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).
- 3) Sons of staff employed at TIBHS for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 4)
- 4) Boys with a sibling who is a pupil attending TIBHS at the time of both application and admission or was a former pupil of TIBHS (see note 5).
- 5) Boys for whom the school accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at TIBHS.

Parents must provide the professional supporting evidence from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the school accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at the school (see note 6).

- 6) Boys attending The Olive School, Blackburn at the time of both application and offer of a place.
- 7) All other boys who live nearest from home to TIBHS (see note 7).

Notes

- 1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders. Section 14A of the Children Act 1989, which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
- 2) A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.
- 3) To be eligible for consideration for admission under criteria 3 and 4 under Priority Group A, the parent must complete the supplementary information form. The school will request evidence / written confirmation of membership / eligibility for membership benefits from the relevant mosque.



- 4) A boy is eligible for consideration when the parents complete the section on the home Local Authority's common application form.
- 5) Siblings refers to full, half, adopted, step, foster brothers or the son of the parents partner, and, in every case, the boy must be living in the same family unit at the same address.

To be eligible for consideration as a sibling of a former pupil, the former sibling must have attended and completed Year 11 at TIBHS.

- 6) It is important that you state on the application form and if required, attach a letter, clearly setting out your reasons for requesting admission under the medical or social criteria. You must also provide written supporting evidence from a professional with the application form. The letter from the professional must confirm that the existing medical or social difficulties will be exacerbated if admission is not offered at the school.
- 7) The distance is measured in a straight line from the front door of the home to the main school entrance of the school, using BwDBC's computerised mapping system.

Tie-breaker

Boys who live nearest from home to school will receive priority for any criteria that are oversubscribed. The distance is measured in a straight line from the front door of the home to the main school entrance of the school, using BwDBC's computerised mapping system.

If the distance between home and school is the same, which includes the same geographical property reference (such as a block of flats), then random allocation is used as a tie-breaker. BwDBC's School Admissions Team will undertake the random allocation process in the presence of a school representative.

Address

The address given must be where the child and parents live permanently. It must not be the child minder's, grandparent's or other relative's address. If parents share custody of a child, then the school may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for the majority of the time during the weekdays. If there is joint custody for the child, then the address of the parents receiving the child benefit is used.

Parents may be required to provide proof of permanent address.

Change of address

Parents must provide the council tax document evidencing the end of residency in their previous home and the current council tax document evidencing occupancy at the new home.

In addition, you are required to provide at least one of the following documents:

- Proof of purchase / tenancy agreement;
- Current utility bill;
- Current bank statement;
- Current driving licence;
- Letter from your GP.



Multiple births

If children of multiple births (twins and triplets) require admission in the same year group and there is only a single place left within the published admission number, the school will offer places above the published admission number.

Late applications

Unless there are exceptional reasons for the late submission of the application form, late applications will not be considered at the same time as applications that were received by the closing date. This will also apply to the late submission of the supplementary information form, where the application will not be considered under the Muslim faith and / or mosque membership criteria.

When determining whether exceptional circumstances apply, the school may consider the following information:

- Parents moving into the area after the closing date;
- Parents were abroad for the whole period between the publication of the Local Authority's composite prospectus and the closing date of the application form;
- Parental / child illness which required hospitalisation for a significant period between the publication of the Local Authority's composite prospectus and the closing date for the late submission of the application form.

Late applications, late additional supporting information or change of preferences received after 1st February 2021 will not be considered with the applications made by the closing date. The late applications will be considered after all the others that were received on time and placed on the waiting list in order according to the oversubscription criteria.

Waiting list

Children refused admission for the school's Year 7 group each September, will automatically be included on the waiting list for the school, where the school is a higher preference than the school where your child was allocated a place. Parents who wish their child's details to be included on the waiting list for the school, even though a place has been allocated at a higher preference school should contact BwDBC's School Admissions Team.

The position on the waiting list is determined by the priority order of the admission policy for Priority Group A and Priority Group B. Children refused admission under Priority Group A and Priority Group B will be included on the waiting list for Priority Group A and Priority Group B.

When the number of children admitted to the school drops below the published admission number, a place is offered to the child who is at the top of the waiting list from the relevant priority group. For example, if a place becomes available from Priority Group A, then a place is offered to the child who is at the top of the waiting list for Priority Group A. Where a place becomes available from Priority Group B, then a place is offered to the child who is at the top of the waiting list for Priority Group B.

The position of your child on the waiting list may change. They may move up or down each time a child is added or removed, or when the change in circumstances of the child requires him to be considered against a different priority order of the school's oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the school in accordance with the Fair Access Protocol must take precedence over those on the waiting list.



The school maintains the waiting list in accordance with the school's oversubscription criteria, until 31st December in the academic year of Year 7 admission. Parents should complete an in-year application form thereafter if they wish their child's details to be kept on the waiting list for the remainder of the academic year.

For the in-year waiting list, parents must complete a new application form each year at the beginning of the new academic year.

Withdrawing an offer of a place

The school reserves the right to withdraw an offer of a place if:

- It was made in error;
- Parents fail to respond to the offer of a place within a reasonable period of time;
- It is established that the offer of a place was obtained through a fraudulent or misleading application.

Where parents fail to respond to the offer of a place, the school will give the parents a further opportunity to respond and explain to them that the offer of a place will be withdrawn unless they respond by the specified date. Where an offer of a place is withdrawn based on misleading information, the school will consider the application afresh, and will offer a right of appeal if admission cannot be offered.

The school will not withdraw the offer of a place once the child has started at the school, except where that place was fraudulently obtained. In deciding whether or not to withdraw the offer of a place, account will be taken of the length of time the child has been at the school. Where the child has been at the school for less than a term, the school may consider it appropriate to withdraw the place.

Admission of children outside their normal age group

Parents may seek a place for their child outside of their normal age group, for example, if a child is gifted and talented or has experienced problems such as ill health.

Parents of children who are already of secondary school age are required to complete the in-year application form along with a letter requesting admission out of the normal age group and submit this with the required evidence outlined below. If their request is agreed and a place is available in the requested year group, the child will be admitted.

Parents of children who wish to seek admission to Year 7 outside their normal age group (i.e. who are currently placed in a lower or higher year group) will need to submit the normal common application form to the Local Authority (in writing or online). Parents must do this at the same time as they submit a written request to the school for their child to be admitted out of the normal age group and submit this with the required evidence outlined below. If their request is agreed and a place is available in the requested year group, the child will be admitted.

Whilst the school will consider applications to Year 7 from parents of children outside their normal age group, please note that the school is not bound by decisions made by another admission authority.

The school will make a decision on the request before the secondary national offer date if the request for admission is received during the normal admissions round, if at all possible.



Parents should consider what evidence they wish to submit in support of their case with the application form, for example, evidence from a medical practitioner, educational psychologist, headteacher etc. Some of the evidence a parent may wish to submit could include:

- Whether they are currently or have previously been educated outside the normal age group;
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely;
- Where relevant their medical history and the views of a medical practitioner;
- Information about the child's academic, social and emotional development;
- Where relevant the views of an educational psychologist.

The school is required to take into account the views of the Headteacher on the application as well as the information from the parents.

The school will make their decision based on the circumstances of each individual case, and in the best interests of the child concerned. The school will then inform the parents of their decision on the year group the child should be admitted to and will provide the reasons for their decision.

Parents have a statutory right to appeal to an independent appeal panel against the refusal of a place at a school for which they have applied. As the purpose of the appeals process is to consider whether a child should be admitted to a particular school, the right of appeal **does not apply** if they are offered a place at the school but it is not in their preferred year group. However, they may make a complaint to Star Academies about the decision not to admit their child outside their normal age group.

In-year admission

In-year admission is the process of applying for admission into an existing year group within a school. It does not refer to Year 6 to Year 7 transfer into secondary school in September. Applications made after the start of the autumn term 2021 will be treated as an in-year application.

The in-year admission process is managed by BwDBC. Parents are required to complete the in-year application form, which is available from BwDBC. The completed form must be returned to BwDBC.

For some children, it may not be possible to secure admission under the in-year admission process. Where this is the case, BwDBC will apply the Fair Access Protocol to secure the most appropriate educational provision.

For children with an education, health and care plan, the in-year admission process will not apply. Parents should contact their home Local Authority's Special Educational Needs Team. The child is offered a place if the Local Authority's Special Educational Needs Team names the school in the education, health and care plan.

Appeals

Parents have a legal right of appeal to an independent appeal panel against the decision not to offer admission. Manchester City Council administers the appeals, on behalf of the school. Parents should contact the school for an appeal form.

Parents have at least 20 school days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the place and time of the hearing, so they can attend, in order to present the case in person.



The decision letter from the independent appeal panel, which will include the reasons for the decision is communicated to all parties as soon as possible, but no later than 5 school days, after the hearing.

Re-appeals

Parents do not have the right to a second appeal in respect of the same year group, unless in exceptional circumstances, the school has accepted a 2nd application from the parents because of a significant and material change in the circumstances of the parents, child or school but still refused admission.