



10 July 2020

Dear Parent, Assalamu Alaikum (may peace be upon you),

Re: School Buses and Meals Arrangements 2020/21

I hope this letter finds you in the best of health and Imaan.

I write to you with the proposed arrangements for the school bus service and meals from September 2020.

School Bus Service

From the new academic year, the school have reduced the number of operating buses from **3 buses to 2 buses** which will run on 2 different routes. The new T7 and T8 route can be viewed on our school website.

Due to the limited availability of the school bus service in the new academic year, the school requires a **non-refundable** deposit to secure your son's place on the bus for the next academic year. We understand that as there is uncertainty around the return of pupils to school in September, there is a possibility that your son may not need the bus in September. **The current planning from the school is following the government guidance in that all children in all year groups will return to school after the summer break.** However, if you do plan for your son to travel to school by bus in the next academic year, I strongly encourage you to secure your son's place, regardless of when he will start to use the bus service. Payments in the new academic year will not be taken each term but will be increased to each month to avoid the need for refunds. Pupils who use the bus will be asked to sit in their year group bubbles and will be required to wear a face mask. It is imperative that your son follows the expectations if a place is allocated. Failure to comply with the expectations may result in your son losing his place. In this situation, you **will not** receive a refund for any monies paid. There will be a member of staff on the bus from the start of the journey on the way to school and the final destination stop on the way home from school.

The cost of the school bus service will remain at £2.60 per day for a return journey. We will also be continuing to offer the one-way bus service, however, those parents who wish to use the return bus service will be given priority over parents who wish to use the one-way service. Please pay the deposit on ParentPay as below:

Return bus service - £40 **non-refundable** deposit
One-way bus service - £30 **non-refundable** deposit

Once all deposits have been received, if your son is successful in receiving a place on the bus, you will receive a text to confirm your son's place on the bus by mid August. Should you be unsuccessful in receiving a place, you will be contacted and your deposit will be returned to you.



If you wish to secure your son's place on the bus for the next academic year, please make payment on ParentPay by **Friday 24th July**, ensuring you make the correct payment for your preferred category. Please note, places on the bus will be allocated on a **first-come, first-served basis**, with parents opting for the return bus service given priority over parents who wish to use the one-way service. Please also note, that those parents whose Spring bus payments are still outstanding will **not be given a place** for the school bus next year. If you do wish for your son to use the school bus next year and you have bus payments outstanding from this year, please pay this as soon as possible.

School Meals

Following the success of our in-house catering service, we will be continuing the in-house provision of hot meals to our pupils in the new academic year. Payments will be taken on a half-termly basis. There is no need to register your son for school meals at this moment in time. I will write to you before the beginning of the new academic year with regards to confirming your son's school meals.

Please do not hesitate to contact me on info@tibhs.staracademies.org for any further queries.

Kind regards,

A handwritten signature in black ink, enclosed in a hand-drawn oval. The signature appears to read 'N. Hasan'.

Miss Naeema Hasan
School Business Manager